

**STATE COUNCIL FOR TECHNICAL EDUCATION AND VOCATIONAL TRAINING,
UNIT-VIII, NEAR RAJ BHAWAN, ODISHA, BHUBANESWAR-12.**

No. 7804 (A) / Dtd.

From

Sri A.K.Sahu,
Vice-Chairman.

To

The Principal,
All I.T.Is & ITCs (Both Govt. & Private)

Sub: -

Systemisation of Admission details & issuance of certificates under NCVT.

Sir,

With reference to the above cited subject, I am to say that DGE&T Letter No.18012/9/2009-TTC (PT) dtd. 24.3.11 has been communicated to you vide this office Memo No.122 (612) dtd. 13.4.11 & again vide letter No.5053 dtd.20.8.11 in order to submit the soft copies in respect of admission details of trainees of your institute for August-2009 & pending N.T.Cs before August 2009 in M.S.Excel 2007 (both soft copy and hard copy) in the prescribed format of DGE&T (A,B,C,D & X) for computerisation of records to adhere time schedule in issuance of certificate .It has also been displayed in the council website:www.sctevtorissssa.in for the purpose. But it has been observed that you have neither submitted the same to the undersigned nor reported your difficulties in submitting the above which was most urgent. However, you are once again directed to submit the above for August 2009 admission immediately latest by 15.12.11 so as to enable us to send the same to DGET, New Delhi by last week of December-2011. If you have submitted as required above at the council earlier, then you may ignore this letter.


This may be treated as most urgent failing which the matter will be viewed seriously.

Yours faithfully,


Vice-Chairman.
9.12.11


Memo No. 7805 (A) /dt.

Copy submitted to the Principal Secretary to Government, Industries Department & Chairman, SCTE&VT, Odisha for favour of kind information.


Vice-Chairman.
9.12.11


Memo No. 7806 (A) /dt.

Copy forwarded to DTE&T, Odisha for favour of kind information.


Vice-Chairman.
9.12.11

Memo No. 7807 (A) /dt.

Copy to Smt.Sujata Moharana, Jr.Typist,SCTE&VT for information and necessary action. She is requested to hoist the above in the council website immediately for the purpose.


Vice-Chairman.
9.12.11